Attendees: Martin Dower (MD), Scott Roberts (SR), Jennie Rolls (JR) Vicky Lowcock (VL) Sean Kelly (SK)

Apologies: John Taylor (JT) Justyna

what is in it.

1. Meadfleet Walkround.

Successful meeting. Emlyn from MF is a local man who is keen to work with the committee to improve the village.

The relationship between the committee (residents) and Meadfleet is changing and is becoming much more collaborative.

- 1.1. Emlyn (MF) and Steve Cochrane (David Wilson Homes) are to have a joint walkround the village to clarify, among other items, the boundary and retaining walls and their ownership/liability. JT to contact and request that a committee member is present on the walk round.
 Request also to be made for a list of the outcomes from previous walk round and information regarding the phased handover and
- 1.2. Bills. Bills will increase as part of the adoption process of phase 2 and 3. The expected increase is approx. £23 per annum. Further information regarding what the residents will receive for the increase needs confirming.
- 1.3. Steve, owner of Elite landscapes has been appointed as a local contractor which means increased visits without the overheads of paying a contractor who has hefty travel expenses.
- 1.4. Universal snagging list- suggested that we have a snagging list for residents to add to and which can be taken along to any of the walk rounds to be discussed with MF and DW homes.
- 1.5. David Wilson Homes we need to create a strong contact with someone within DW homes. SR, MD, JT

2. Snagging.

Initial items for list are;

Are the council responsible for the paths as well as the roads on adoption-clarification needed.

Definition of footpaths

Private lands-end houses (clarify ownership)

3. Traffic calming-

Smiley signs for confirmation of speed SR working on this. 4 stages have been discussed by James Baker

4. Bat House

SK to write a short plan with some actions which is to be communicated to the residents within the village.

5. Allotment Plan (VL)

To discuss further with Helen Daykin, resident who initially set up the allotment group.

6. Ghost Site

This is to be insured by Meadfleet.

7. Events

7.1 Plans well underway for Easter Egg Hunt (VL) JR, SR and SK to help to run.

7.2 Fountainhead pot event (committee to meet 23^{rd} April) SR to produce poster to gauge interest on Facebook.

7.3 Christmas tree

Plan in place. Offer options to residents in next email.